



Education, Audiovisual and Culture Executive Agency

Comenius, ICT, Languages and programme coordination

Mr Per FAGERLAND

Karmøy oppvekst-og kulturretat
EDUCATIONAL ADVISORY SERVICES (PPS)
Fotvegen 14
NO – 4250 KOPERVIK

Brussels, 12. 07. 2013
EACEA/P1/RR/TP/BZ/et D(2013) 020088

Reference: Your project 518171-LLP-1-2011-1-NO-COMENIUS-CMP / 2011-3650

Approval of Progress Report and Notification of Payment

Dear Mr FAGERLAND,

The Agency has analysed the Progress Report for the project referenced above. The analysis is based on an assessment undertaken by an external expert on behalf of the Agency. Enclosed you will find the Agency's comments and recommendations following this assessment. Please use them as guidelines for the implementation of your project as they will be taken into account when assessing the Final Report of your project.

Following the analysis of your Progress Report, we confirm that the payment of the second pre-financing for your project has been launched. This payment will be made in accordance with article 1.5.2 of the Grant Agreement.

Please be aware that the payment of the second pre-financing should not be considered as an approval of the reported expenses. All expenses, including those already reported at the Progress Report stage, will be checked and the final grant will be awarded only at the Final Report stage.

International transfers can take up to two weeks to be credited to the beneficiary's account. Please, contact us if you do not receive the payment within two weeks.

Please note the comments raised by the experts under all assessment points. As a result you and your partners should take these issues into account when planning and implementing the next stages of your project. Based on these observations the Agency will expect to see evidence in the final report that these issues have been integrated into the partnership's work.

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Please note that the LLP logo, recognition of Community funding and official disclaimer should be included in all project products and outcomes, including the different project websites.

Education, Audiovisual and Culture Executive Agency
Avenue du Bourget 1 – 1140 Brussels - Belgium
Office: BOU2 2/75, Telephone: direct line (32-2) 2988371. Fax: (32-2) 2921324.

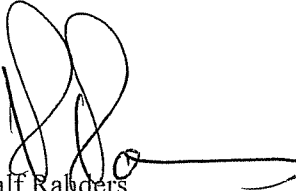
<http://eacea.ec.europa.eu>

Failure to add these elements could result in the Agency being unable to accept the results of the project at Final Report stage and have an impact on the payment of the last instalment of your project's LLP Grant.

The LLP logo and a translation of the funding disclaimer in the official EU languages can be found on the following website: http://eacea.ec.europa.eu/about/logos_en.htm.

Please do not hesitate to contact Tamara Proca should you have any further enquiries.

Yours sincerely,



Ralf Ralders
Head of Unit

Annex:

Comments and Recommendations from an independent expert

Contact: Tamara PROCA, Telephone: (+32-2) 29 60568, Tamara.PROCA@ec.europa.eu

LLP PROGRESS REPORT ASSESSMENT SHEET

Project number: [number]-[year]-[country]-[LLP Action]
518171-LLP-1-2011-1-NO-COMENIUS-CMP

Project title:
CORE - CLIL Objectives and ResourceKit in Education

	Score /10
<p>1. Objectives, results and products Have the project's activities been in accordance with its aims and objectives as declared in the original application or as officially amended? Have there already been any valuable results/products achieved at Progress Report stage?</p>	8

The project's activities are in accordance with the planned aims and objectives. The consortium requested some amendments which were granted by the EACEA. Up to now the partnership achieved some good results. Especially the five DVDs which were produced present a good idea about the CLIL programme and point out the importance of this programme. The handbook is of good quality and comprehensive. The CLIL website is available and products like minutes of the meetings, articles related to CLIL as well as publicity materials can be found there. The partnership is on the right track to finish this programme successfully.

	Score /10
<p>2. Coherence between workplan and activities carried out to date Have the planned activities been implemented in accordance with the project's work plan as declared in the original application, or as officially amended, and have any variations been adequately justified?</p>	8

Some of the planned activities are implemented and in accordance with the project's work plan which was partially amended. Most of the milestones can be assumed to be well on the way. It is a good strategy to have the external evaluation after the first two meetings. The "Fronter" platform is of good assistance for the whole partnership. Otherwise the activities are carried out well. The main goal to promote and disseminate the CLIL programme seems to work well. The forming of CLIL networks is successful.

	Score /10
<p>3. Partnership</p> <p>A) Are there indicators to show that the partnership is working properly? Are there clear indications of a real and effective involvement of the partners? Are there significant changes in the partnership compared to the application? If so, have these changes had any impact on the partnership?</p> <p>B) (If applicable) Third country participation. To what extent do the third country partners succeed to have an impact on the target groups and on the dissemination strategy of the project?</p>	8
<p>The partnership is chosen well. There are indications of good cooperation among the partners, who are involved according to their expertise and competences. This can be seen in the "State of the Art Report" as well as in other activities where all partners are involved. The minutes of the meetings show a good distribution of roles and commitment. There are no significant changes in the partnership compared to the application.</p>	

	Score /10
<p>4. Management</p> <p>Does the project seem to be well managed on the whole? How efficient were the management and coordination arrangements? To what extent were appropriate decisions made to support effective implementation and problem resolution? Have any deviations/changes been satisfactorily justified?</p>	7
<p>All necessary steps were prepared by the management to run the project successfully. The activities carried out so far give a clear picture of the project. The organisation and methodology used for achieving the objectives are professional. The products realized are effective and qualitative. However, it would be preferable to list the products according to work packages. For example it makes it difficult to find the handbook which is listed as "product 7" but according to the work plan it is "deliverable 4". Otherwise the quality is ensured through internal and external evaluation throughout the implementation of the project.</p>	

	Score /10
<p>5. Financial management</p> <p>Are the expenditures made so far appropriate and in line with the approved Work Plan? Are the expenditures made so far appropriate with the project's activities as described in the Progress Report? Are the expenditures made so far in line with the level of project's implementation ("best value for money" principle)?</p>	7
<p>In general the expenditures are in line with the project's activities. However, the partnership spent almost 60 % of the staff costs up to now. The expenditures for travel costs are about 75 % which means there is not so much room left for the rest of the project. On the other hand the film shootings are over and it may be possible to get along with the travel budget. Two meetings are planned for the next period. Otherwise the expenditures made so far are appropriate with the project's activities as described.</p>	

	Score /10
<p>6. Evaluation and/or quality assurance</p> <p>If evaluation activities have already taken place, are they satisfactory? How well has the project's strategy for evaluation been implemented so far? To what extent has the project considered the comments or recommendations following the project selection?</p>	7
<p>The consortium put emphasis on evaluation activities. The quality plan is the basis for carrying out the different evaluations. The deliverables 1 - 6 and 15 - 18 were evaluated. This refers to all meetings and products like the state of the art paper related to the partner countries. The different evaluation reports give a good overview of the work and cooperation of the partnership. No significant changes can be detected in comparison with the original application.</p>	

	Score /10
<p>7. Dissemination How does the project develop communication, visibility, and the dissemination of its activities and results as outlined in the original application? With reference to the original application, to what extent has the consortium addressed the issue of the exploitation of the project activities / results during the project lifetime (and beyond)?</p>	8
<p>Dissemination activities are quite manifold. Each partner made efforts in presenting and disseminating the CORE Programme. The dissemination materials comprise information about the project in social networks and include videos, leaflets, local and international presentations about the outcomes. The website is informative and available in different languages. The most important information are present. The dissemination report shows all activities performed in different partner countries. It is noticeable that the consortium showed commitment for different dissemination activities.</p>	

Supplementary information to be submitted

<p>Supplementary information required from the project to allow for a complete Progress Report analysis:</p>

Overall evaluation

<p>Overall comment:</p>
<p>CLIL is definitely a good programme and the partnership is working quite well on it. The outcomes so far are of good quality. Especially the handbook will be of good use for all CLIL users. The partnership will have to take care to get along with the budget.</p>
<p>Strong points:</p>
<p>CLIL DVDs, handbook, meetings, research</p>
<p>Weak points:</p>

Is the public part, in your opinion, ready for publication on the Executive Agency's website? Please comment on aspects such as language and quality of content of the report	yes
The public part is clearly written and understandable.	

Summary scoring sheet for Progress Report	
Criterion	Score
1 Objectives, results and products	8
2 Coherence between work plan and activities carried out during life of the project	8
3 Partnership	8
4 Project Management	7
5 Financial Management	7
6 Evaluation	7
7 Dissemination	8

Your global score is:	8 /10	80%
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KEY TO THE SCORING SYSTEM

Score	Definition	Description of score
0	No evidence	Fails to include a minimum amount of evidence to enable the criterion to be evaluated
1 or 2	Very weak	Addresses the criterion but with significant and/or many weaknesses
3 or 4	Weak	Addresses the criterion but with weaknesses
5 or 6	Acceptable	Addresses the criterion sufficiently
7 or 8	Good	Addresses the criterion with some aspects of high quality
9 or 10	Very good	Addresses the criterion with all aspects of high quality
X	Not applicable	Activity of the criterion was not planned for the evaluated period of