



With the support of the Comenius Lifelong Learning Programme of the European Union



CLEARING ASSESSMENT

PROJECT MEETING 3

LARISA – GREECE

OCTOBER 2012

POSITIVE Features (How are we doing?)

Good working atmosphere
Professional environment
Effective working session

Enough time to discuss
Action plans from each focus group

Concrete outputs
Sharing experiences
Clear timetable And respecting time (during sessions and cultural visits)
Cooperative learning experiences
Group and focus work

We have been able to discuss all the topics and questions that were raised before and during the meeting.

Great atmosphere, excellent food, perfect weather.

Very well organized, cultural programme is extremely interesting.

The efficiency of organization

Respecting time

Useful group work with Steve table

Good location (working sessions in the hotel)

Concrete and useful discussions, efficient use of time,
enough time for discussions, partners well prepared for the discussions/planning
The process of making films started several weeks before the project meeting and that made the discussions in Larissa more detailed and efficient - we could go right to the point.
For us it was a big plus that one of the teachers that is going to be filmed was coming to the meeting.

the group work has localised the needs for every study case
 the state of the art analyses have been completed and offer the basis for the each case
 study clarification
 work plans have been arranged for the coming period
 Organisation by hosting partner
 Atmosphere of the group
 Objectives accomplished
 Working in small groups in order to increase the effectiveness of the different points of the
 meeting objectives
 Schedule
 Cultural activities
 Great job of the chair person

NEGATIVE Features (How are we doing?)

Difficult to get the general picture (but we got late, so not very significant)
 A bit tiring working sessions
 If you are not in every group, the atomisation, implies not taking decisions regarding that
 group.
 Standard of hotel rooms
 Noise and difficult sound conditions in meeting room
 not enough progress concerning Web 2.0 communication
 Haven't noticed any.
 -at the end of each topic it is necessary to have a short summing up because we are not
 native English speakers and we are not certain of the comprehension
 It would have been ideal if a teacher from the Mallorcan partner also could have been
 present in Larissa. I am sure the process with the film will work out well anyhow, but to
 meet face to face makes the planning process a bit easier and more efficient.
 The sound in the main conference room could have been better.
 The work group needed some more time
 No representation of each partner in each of the 3 groups
 The same chair person as in the meeting in Norway
 Last minute document reading

Means of improvement (how to improve the negative features)

It will come out with time (first issue)
 General debate on the work packages after group working sessions. Open to partners not
 represented in each group.
 Out of the group's control
 More interactive asynchronous communication
 More structured framework and tools
 There is nothing to be improved
 -to have someone to do it (ex. Victor in last meeting).
 Bring one representative of the teachers that are going to be filmed.
 more time to be spent on group work

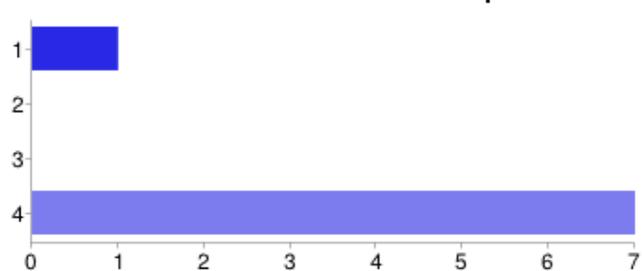
Chair person should be the coordinator of the project or it should alternate among all partners

Better online contact in between meetings (there was not much communication between April and October).

Coordinators or lead partners should have a good provision of tasks to be accomplished and communicate to the partners the update deliverance of them (and remind them if it has not been accomplished)

Document reading and work to be done should always have a deadline, and not being send right before a meeting

A. TASKS ACCOMPLISHMENT - • All the overall points of the meeting were covered



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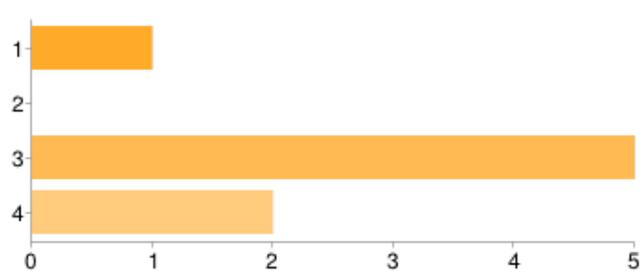
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A. TASKS ACCOMPLISHMENT - • The information shared was sufficiently detailed and clear



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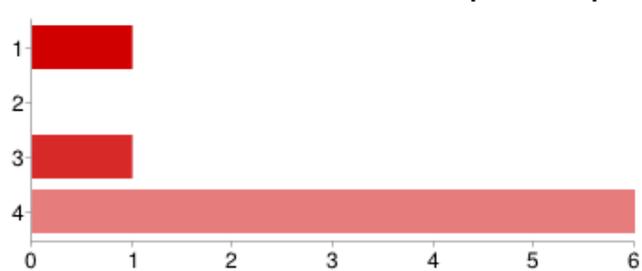
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A. TASKS ACCOMPLISHMENT - • The time for partners improvement and discussion was enough



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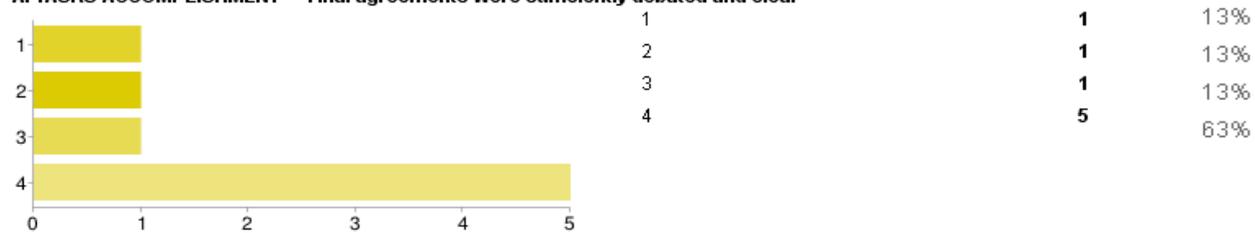
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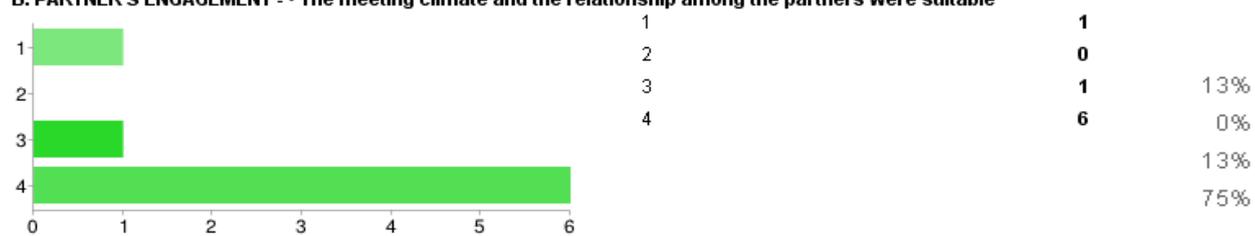
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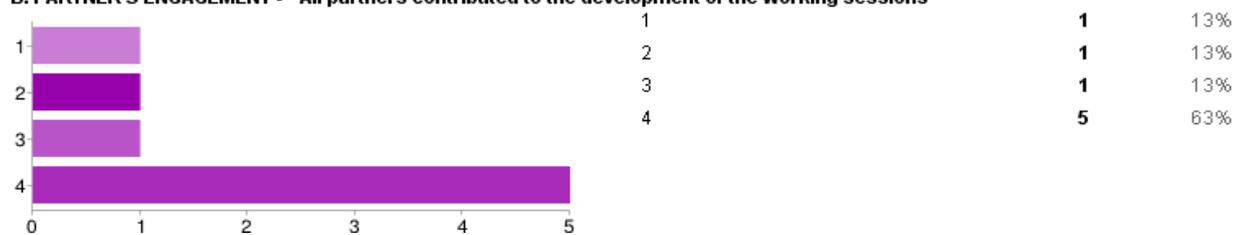
A. TASKS ACCOMPLISHMENT - • Final agreements were sufficiently debated and clear



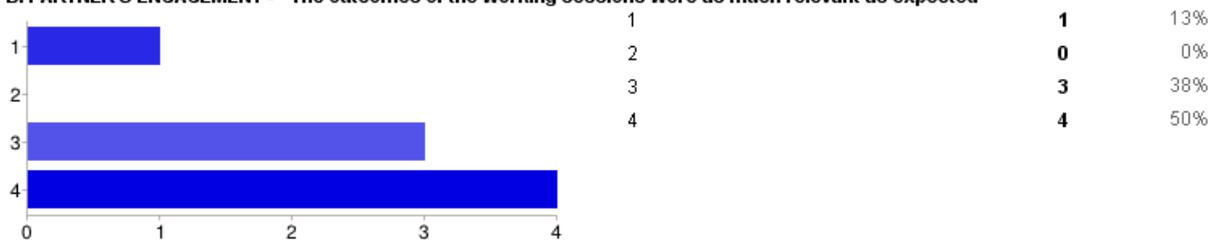
B. PARTNER'S ENGAGEMENT - • The meeting climate and the relationship among the partners were suitable



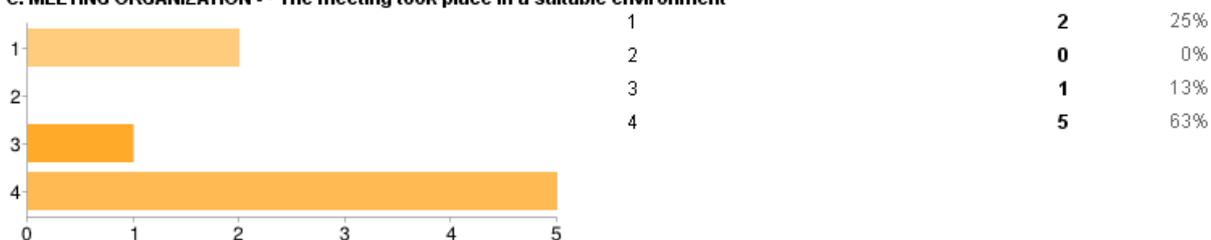
B. PARTNER'S ENGAGEMENT - • All partners contributed to the development of the working sessions



B. PARTNER'S ENGAGEMENT - • The outcomes of the working sessions were as much relevant as expected



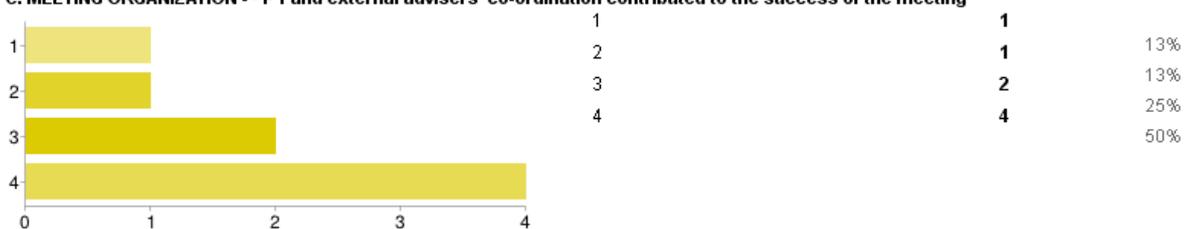
C. MEETING ORGANIZATION - • The meeting took place in a suitable environment



C. MEETING ORGANIZATION - • The objectives of the meeting fit in the working sessions timetable



C. MEETING ORGANIZATION - • P1 and external advisers' co-ordination contributed to the success of the meeting



C. MEETING ORGANIZATION - • The hosting partner's arrangements contributed to the quality of the meeting

